

| MEMBERS | | MEMBERS | | MEMBERS | | GUESTS | TIME |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Katalin Csiszar, Chair | P | Hannah Nguyen, Sec | E | Jeffrey Kuhn (SEC liaison) | A |  |  |
| Eric Hellebrand, Vice Chair | P | Bo Xiao | E | Suzhen Chen | P |  |  |
| Ruslan Suvorov | P | Chizuko Allen | P |  |  |  |  |
| Ming-Bao Yue | P | Kavet Abhari | P |  |  |  |  |

| SUBJECT | CONTEXT | ACTION/STRATEGY/ RESPONSIBL |  |
| --- | --- | --- | --- |
| CALL TO ORDER |  | Meeting was called to order by Chair Csiszar at 9:05 am. | |
| REVIEW OF MINUTES |  | Chair Csiszar called for the review of miniutes and motined for approval of minutes. E Hellebrand seconded. All accepted | |
| MINUTES | 1. CHAIRS REPORT   * Greet incoming non-senator CFS member Suzhen Chen * Summary of SEC meeting (03/07): Shared governance, reorganization * Communication of CFS with SEC and Committee chairs * CFS nominations for admin considerations or for service   2. SENATE ELECTIONS AND SCHEDULES | Chair Csiszar greeted and introduced S Chen as a new member.  Members reviewed and discussed issues raised at the SEC and Facutly Senate meetings with conclusion that shared governance necessitates a prominet role for CFS in faculty nominations.  CFS members agreed that issues for SEC approval will be provided direcly for SEC by the CFS Chair. Direct and more effective communication will be implemented with committee chairs. R Suvorov proposed to also establish a procedure by which CFS receives communication from committess re: nominee's appointment.  CFS nominates faculty for service on committees. There is no intent to provide a list of nominees for subsequent selection by the administration. | |

* Review of procedures The roles and responsibilites of CFS in the

election process were reviewed. K Abhari provided a summary of the database and current problematic issues and proposed solutions including record keeping of changes made to the database for facutly senate elections.

* Recording of CFS email votes

3. COMMITTEE ACTIONS

Update on the summary of 2015/16 CFS nominations

Votes - all in favor of the Senate Election Schedule - were provided earlier by Hellebrand to the SEC.

A comprehensive table was assembled by R Suvorov and names of nominees added from the Minutes by Chair Csiszar. Data assembly is ongoing.

Review of active and inactive committees

Work in progress. Chair Csiszar asked to also include information on the faculty currently serving on these committees.

* Current faculty

Representations on the Facilities and Planning

representations on committees and Board and COIC were discussed. appointment procedures

ADJOURNMEN T

The next meeting of the CFS will be on April 21, 2016, 9:00-10:30,

HH 208.

Motioned to adjourn by Chair, seconded by a committee member. Motion approved. Meeting adjourned at 10:30 am.

Respectfully submitted by Katalin Csiszar, CFS Chair Approved unanimously on April 21, 2016